

William Clark Chamberlin Equestrian Center  
(WCCEC)

P.O. Box 112195 (3900 Abbott Road)  
Anchorage, AK 99511 (907) 522-1552  
www.anchoragehorsecouncil.org

## 2010 Facility Use Agreement

### PARTIES

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2010 by and between the Anchorage Horse Council, Inc. (hereinafter referred to as "Council") and \_\_\_\_\_ (hereinafter referred to as "Applicant").

### USE DATES

The date(s) and time(s) of use under this agreement is (are)\_\_\_\_\_. Applicant shall have access to certain facilities for the period of time as specified in the attached **2010 WCCEC Facility Use Application** and shall vacate the premises prior to 10 p.m. on the last day of use. Use of the grounds before or after these times will be at the discretion of Center Management and may be subject to additional fees.

### PREMISES

Council grants to Applicant the non-assignable right to use WCCEC's facilities and equipment as described in the attached **2010 WCCEC Facility Use Application and 2010 WCCEC Facility Information and Rates**.

### DEPOSITS/FEES

- A.** Applicant agrees to pay Council the total of all fees shown and described in the attached **2010 WCCEC Facility Use Application**. Fees for use of premises are based on reserved dates regardless of actual use. Use in excess of scheduled dates is subject to availability and will be charged according to the **2010 WCCEC Facility Information and Rates**.
- B.** Deposits are non-refundable if Applicant cancels the event, although they may be transferred to an alternate date, subject to availability.
- C.** Full payment for facility rental immediately becomes due if Applicant cancels the event less than 14 days prior to scheduled starting date.
- D.** Final payment of all fees is due within fifteen days of close of show or event. An additional fee of twenty-five dollars (\$25.00) per day may be charged for each additional day that any balance remains unpaid, an amount not to exceed two hundred and fifty dollars (\$250.00).

### INSURANCE

Applicant is required to procure liability insurance in the amount of five hundred thousand dollars (\$500,000.00) not less than two weeks prior to use. Council and the Municipality of Anchorage must be named as separate insured on the policy. A written copy of the Certificate of Insurance shall be provided to Center Management not less than two weeks prior to use of facilities.

### GENERAL TERMS AND CONDITIONS

- A.** Control of admissions and gate is the responsibility of Applicant unless agreed to otherwise. Council may operate concessions unless agreed to otherwise.
- B.** Applicant must read, agree to, and sign the attached **2010 WCCEC Rules and Requirements**.

**C.** Council agrees to furnish the facilities and equipment listed in “as in” condition. Applicant agrees to be responsible for all items and will pay for, replace, or repair items missing or broken. Wear resulting from normal usage is expected.

**D.** Facilities are to be left in the same condition as found. Cleanup is required during the course of the show and final cleanup to be completed within 24 hours following end of event. Center Management provides dumpsters and trashcans for use by Applicant.

**E.** Show grounds will be prepared appropriately by Center Management prior to each day’s use. Council will provide a tractor and trailer, with driver, to assist in setting the initial course, as part of the fee for the use of the jumps, providing arrangements are made in advance.

**F.** There shall be no horses kept overnight on the grounds unless stabled in a stall.

**G.** No horses shall be left unattended. Applicant shall designate a responsible adult to remain on the grounds at all times while horses are on the premises. The name of the designated adult shall be provided to Center Management prior to the show. The adult shall be provided with keys to the premises. Keys are to remain on the premises. The vehicle of the designated adult may be parked in the vicinity of the barns. Recreational vehicle or trailer of the designated adult may use electrical power provided by the Center Management.

**H.** Applicant shall provide Center Management with a summary of stall numbers and a stall list not less than three days prior to the show. Center Management will work with the Applicant to assign the appropriate blocks of stalls to the appropriate exhibitors. In cases of conflict, Center Management reserves the right to make all final assignments of stalls.

**I.** A current, negative EIA certificate (six months or less) is required for any horse on the premises.

**J.** Council reserves the right to use, or offer for use, such portions of the Center that are not included in the agreement.

**K.** Council does not relinquish and retains the right to enforce all necessary laws, rules and requirements related to management and operation of the Center. Council retains the right to enter the premises at any time, and on any occasion, without any restrictions whatsoever. The right of the Council does not relieve Applicant from primary responsibility to ensure the Center’s rules are followed. Applicant agrees to abide by and enforce all Center rules and requirements.

**L.** Applicant hereby releases the Anchorage Horse Council and the Municipality of Anchorage, their employees, agents, and representatives from any and all liability for damages, injuries, losses, or claims suffered by any participant, guest, or spectator to his/her person or property.

**M.** Applicant shall provide entry forms for each participant in the show/event. The entry form must include the following paragraph in its entirety:

*I, the participant named herein, or parent/guardian of participant named herein, assumes the risk of personal injury, property damage, death or other loss of any nature whatsoever, regardless of cause, while using the facilities of the William Clark Chamberlin Equestrian Center. I agree to be solely responsible for the acts or behavior of any animal I ride and/or any animal under my control or handling, recognizing and agreeing that horse sports may be DANGEROUS AND HAZARDOUS ENDEAVORS, EVEN LEADING TO PERMANENT INJURY OR DEATH. I agree to indemnify, hold harmless and defend William Clark Chamberlin Equestrian Center, Anchorage Horse Council, Inc., the Municipality of Anchorage, and their respective employees, agents and representatives from and against all claims, demands, causes or action or losses of any kind whatsoever caused by the animal I own, rode or the animal under my control and/or handling.*

**N.** Each entry form shall also contain the following:

State the name, address, phone number, and signature of each owner, trainer, coach, rider/participant and when applicable, the signature of all minor parent/guardians.

**O. Required Signatures.** In order to **finalize and confirm** your application, the enclosed **WCCEC 2010 Facility Use Agreement** must be completed and sent to the address on this form **NO LATER THAN APRIL 15, 2010**. Failure to do so will result in loss of reserved dates and forfeiture of deposits.

\_\_\_\_\_ Date  
Applicant Signature

\_\_\_\_\_ Date  
Printed Name

Anchorage Horse Council Representative \_\_\_\_\_ Date

Printed Name

**Office Use Only:**

Applicant Address

\_\_\_\_\_

Applicant Phone \_\_\_\_\_ Cell \_\_\_\_\_ Responsible

Adult \_\_\_\_\_ Deposit Paid

\_\_\_\_\_ Amount \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_ Insurance

Certificate on File \_\_\_\_\_ Yes \_\_\_\_\_ No Stall List Submitted \_\_\_\_\_ Yes \_\_\_\_\_ No Stall Fee(s)

Paid \_\_\_\_\_ Amount \_\_\_\_\_ Check# \_\_\_\_\_ Date \_\_\_\_\_ Rental

Fee Paid \_\_\_\_\_ Check# \_\_\_\_\_ Date \_\_\_\_\_ Notes:

Attachments: WCCEC 2010 Facility Use Application WCCEC  
2010 Facility Information and Rates WCCEC 2010 Rules and  
Regulations

## **William Clark Chamberlin Equestrian Center (WCCEC)**

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### **2010 Rules and Requirements**

WCCEC is owned by the Municipality of Anchorage and is open and available for use and enjoyment for all members of the equestrian community. The facility is maintained and managed by the Anchorage Horse Council (AHC). Facility use is restricted to individuals and/or groups who have paid appropriate fees and have agreed to follow and abide by the WCCEC 2010 Rules and Requirements.

#### **Facility and Grounds**

**Safety:** Safety and security of people, animals, and property is the number one priority at WCCEC. Regardless of the WCCEC Rules and Requirements, any act or circumstance deemed unsafe by Center Management must cease immediately upon notice.

**Hours of Operation:** WCCEC is open daily from 10:00 a.m. until 10:00 p.m. from May 1<sup>st</sup> through September 30<sup>th</sup>. During special events, riding is permitted in the arenas from 7:00 a.m. until 10:00 p.m. Limited winter hours may be posted.

**Scheduled Events:** Events, clinics and lesson programs have priority over every day use of the arenas.

**Parking:** Vehicles are required to park only in designated parking areas. No parking is allowed between offices and arenas, or on the grass. Vehicles are allowed to load and unload horses and equipment between offices and arenas ONLY before and after events, with due caution given to horses and riders present. Please use wheelbarrows to move equipment during events. Only vehicles providing handicap access are allowed beyond the parking lots during events.

**Pets:** Dogs must be on a leash and under hand control at all times.

**Children:** Children under twelve (12) years of age, whether mounted or on foot, must be supervised by a parent/legal guardian at all times.

**Alcoholic Beverages:** No alcoholic beverages are allowed without appropriate permit on file.

**Smoking:** No smoking is allowed in the barns or barn aisles at WCCEC.

**Electrical Hookups:** Electrical hookups are not provided at WCCEC. Connecting recreational vehicles or trailers to barn electrical outlets is prohibited.

**Trash:** All trash must be deposited in trashcans or dumpsters as provided.

**Wash Racks:** Wash racks are provided and are the only place on the grounds where bathing or rinsing horses is permitted. Users are required to clean up after themselves and their horses when using the wash racks.

**Stalls:** Participants rent a type of accommodation, not a particular stall. Center Management reserves the right to relocate horses in the interest of creating the best and safest environment for everyone. Stalls are available for weekend and overnight use for \$20/night during events. Stalls are assigned on a first come, first serve basis, unless show/event management pays in advance for a specific number of stalls. Groups renting arenas are responsible for paying the stall fees for all of the participants in their group. Use of reserved stalls on the day prior to a show will be guaranteed no earlier than 3 p.m. If horses are stabled overnight, a designated adult must stay on site at all times. Any damage, above and beyond normal wear and tear, shall be charged to the owner of the horse. Clean stalls will be provided. Bedding is required for all horses. Only sawdust or wood shavings are allowed. NO PAPER OR STRAW BEDDING is permitted. Center Management is not responsible for ensuring that bedding is available.

**Facility Equipment:** WCCWC Members are allowed responsible use of certain facility equipment (jumps, barrels, poles, round pen, etc) for training purposes. Unless other arrangements have been made with Center Management, all equipment must be returned to its original storage location after use. All facility equipment must be treated with the proper level of care and respect or future access to the equipment may be denied.

### **WCCEC Members and Users**

**Membership:** Before commencement of any activity, all equestrians who use WCCEC facilities, except show and special event participants must, 1) have signed and completed an application form and paid membership for the current year or, 2) have paid a day use fee and have a signed liability waiver form on file with WCCEC.

**Payments:** All payments for fees associated with the use of WCCEC must be made payable to the Anchorage Horse Council or AHC. Membership Applications and Renewals may be paid by credit card online at: [www.anchoragehorsecouncil.org](http://www.anchoragehorsecouncil.org)

**Check-In:** Riders must check-in with Center Management upon arrival on grounds.

**Membership Badges:** 2010 Members will be issued a color-coded member badge to be prominently worn or displayed at all times when utilizing WCCEC facilities. It is the responsibility of the member to keep badge available for verification. Badges will not only assist Center Management in identifying users, but is also a safety measure to help discourage use by non-members and deter illegal activity on the premises.

**Riding Equipment: ALL equestrians must wear helmets when jumping.** ALL JUNIOR RIDERS MUST WEAR APPROVED HELMETS AT ALL TIMES WHEN RIDING ANYWHERE ON THE GROUNDS, INCLUDING THE TRAIL SYSTEM. A junior rider is any person 17 years of age or younger. The only exception to this rule is during recognized, sanctioned and properly insured events with rules for attire that are different than those of WCCEC.

**EIA's:** All horses present on the WCCEC grounds must have a current (six months or less) negative EIA certificate on file with the WCCEC. Members/day users must provide EIA certificate at the time of payment. Show/event participants must provide certificates with their entry or registration fees. Foals under six months of age are the only exception to the EIA requirement.

**Horse Control:** Horses must be in a stall or under hand control. NO LOOSE HORSES ALLOWED. Stallions must be under the control of an experienced adult. No juniors may handle stallions at any time. A junior is any person 17 years of age or under. Tying to a trailer requires that an adult be in attendance at all times. Tying horses to arena railings and turning out horses loose in the arenas is NOT allowed. Horses must be kept to a walk in all areas other than the arenas and round pen.

**Lunging:** A round pen is provided on the grounds of WCCEC for the lunging, exercising and training of horses, including "free-lunging" (without halter/line). Horses may be lunged in the arenas or designated areas when mounted horses are not present. Free-lunging is not allowed in the arenas at any time.

Exception: Under certain circumstances, controlled, at-liberty training may be allowed in the western arena and special conditions and restrictions apply, including written, pre-approval by Center Management. . **Riding Double:** Riding double on any horse or other animal is not allowed on the grounds of WCCEC.

**Jumping:** The main arena is the designated arena for jumping and is open to all riders even when a practice course is set. Juniors must be under the immediate supervision of a parent/legal guardian, and/or instructor/trainer/coach in order to jump. NO EXCEPTIONS.

"No Horse" Zone: Areas in the vicinity of the spectator bleachers on the north side of the main arena, the concession stand, and the grassy picnic area are off limits to horses at all times.

**Vendors:** Commercial vendors are welcome to sell products and services at the WCCEC. Please contact Center Management for the vendor policy and application form. All vendors are subject to and required to follow and enforce the Rules and Requirements of WCCEC.

**Standards of Conduct**

The WCCEC facilities are for the use and enjoyment of its members and their families and guests. Members and other users will be responsible for the conduct of their guests while at the facility. The AHC and designated Center Management reserves the right to enforce WCCEC Rules and Requirements, refuse admittance, or to direct any member or non-member to leave the facility if their conduct does not conform to the WCCEC Rules and Requirements, or to good social conduct. Disregard for these rules by members/users/guests will result in an order to vacate the facility. Actions such as physical or verbal abuse of members/users/spectators or management, abuse of animals, intentional damage or destruction of the facility or member property, use of narcotics, alcohol, and/or theft will result in immediate expulsion from the premises and law enforcement will be contacted. **WCCEC MANAGEMENT RESERVES THE RIGHT TO REFUSE SERVICE TO ANYONE AT ANY TIME.**

Cruelty to, or the abuse of any horse or other animal by any person(s) on the grounds of WCCEC is strictly forbidden and will result in the loss of facility privileges. The AHC has adopted the definition of abuse as written in Article 302 of the USEF By-Laws.

**Enforcement**

All AHC Board Members, Center Management, and designated officials of the AHC are empowered to enforce any and all of the WCCEC Rules and Requirements. Failure to follow the rules, or to immediately come into compliance with the requirements once notified, may result in expulsion. Continued or repeated violation of the rules will result in permanent expulsion from the grounds of WCCEC.

*I, \_\_\_\_\_, have read, understand and agree to abide by and follow all 2010 WCCEC Rules and Requirements. I understand that I am subject to loss of membership and/or immediate expulsion from the WCCEC, either temporarily or permanently should I fail to comply with these requirements.*

\_\_\_\_\_ Date  
Applicant Signature

\_\_\_\_\_  
Printed Name \_\_\_\_\_ Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_ Minor \_\_\_\_\_ Date  
Child Applicant Signature

\_\_\_\_\_  
Printed Name